

# Training Checklist: Trackit Plus Mk3 Wizard

## 1.0 Module: PRIOR TO RECORDING A STUDY

Module		<input checked="" type="checkbox"/>
1.1	CF card ready (previous study has been downloaded)	
1.2	Batteries are new with full charge	
1.3	Previous patient information/study removed from system (HIPAA compliance)	

## 2.0 Module: SETUP

Module		<input checked="" type="checkbox"/>
2.1	Patient is hooked up	
2.2	Patient is connected to amplifier	
2.3	Patient is in range on the EEG system (TKV, TKF)	

## 3.0 Module: BEGINNING STUDY WITH WIZARD

Module		<input checked="" type="checkbox"/>
3.1	Connect to power outlet/Turn on/Log into EEG System (TKV, TKF)	
3.15	Verify the Trackit cam (video camera) is connected to the USB port	
3.2	Trackit Plus will launch	
3.3	Wizard will launch	
3.4	<b>Follow prompts from Wizard to begin study</b>	
3.5	Patient Name, Recording ID, File Name	
3.6	Select TSU file	
3.7	Turn on amplifier	
3.8	Bluetooth icon <b>B</b> on amplifier LCD screen indicates Bluetooth is on	
3.9	Connect amplifier (COM#:BLUE)	
3.10	Send Setup	
3.11	Trackit 1 tab: Impedance Check (select exit when finished impedance check)	
3.12	Trackit 2 tab: Displays amplifier information: time, battery, recording time, available space on CF card	
3.13	Record with video yes/no	
3.14	Refresh / Check Disk	
3.15	Start Recording (warning message overwrite disk - yes)	
3.16	X at the top right corner to close Wizard	

## 4.0 Module: VIDEO WINDOW

Module		<input checked="" type="checkbox"/>
4.1	Top of video window display: Trackit Video Recording ( <b>IMPORTANT TO NOT VIDEO IS ACQUIRING</b> )	
4.2	Select Setup to view the Help tab at the bottom of video screen	
4.3	Bottom of video window frames number will be increasing	

## 5.0 Module: BOTTOM OF GRAPH DISPLAYS

Module		<input checked="" type="checkbox"/>
5.1	Patient ID	
5.2	Amplifier Mk3 online	
5.3	Sample rate and Filters	
5.4	Recording ID	
5.5	TSU file selected	
5.6	Battery door closed	
5.7	Trackit Record ON ( <b>IMPORTANT TO NOTE STUDY IS ACQUIRING</b> )	
5.8	Date and Time	

## 6.0 Module: TRACES ONGOINGS

Module		<input checked="" type="checkbox"/>
6.1	Mk3 leave traces off (Ongoing EEG OFF) to preserve battery life	

## 7.0 Module: AMPLIFIER

Module		<input checked="" type="checkbox"/>
.1	Mk3 amplifier LCD screen R (on the bottom line) the amplifier is recording	

## 8.0 Module: HOME TAB

Module		<input checked="" type="checkbox"/>
8.1	Access Montages	
8.2	View settings	
8.3	Impedance check	
8.4	Video	
8.5	Photic	
8.6	Hyperventilation	
8.7	Event List	
8.8	Place Event	
8.9	As recorded/change montages	
8.10	Hi and Low Frequency Filter	
8.11	Notch Filter	
8.12	Sensitivity	
8.13	Paper Speed	

## 9.0 Module: STOPPING THE STUDY

Module		<input checked="" type="checkbox"/>
9.1	When you are finished acquiring the study, close the TRackit software and reopen it, this will allow the Wizard window to reappear	
9.2	<b>Follow ALL of the prompts to STOP the study</b>	
9.3	Click "No (cancel video resume)"	
9.4	Press Next to start	
9.5	Stop or Review a recording	
9.6	Follow prompts	
9.7	The Trackit is recording. Are you sure you want to stop? YES	

## 10.0 Module: AT HOME / ARRIVE HOME

Module		<input checked="" type="checkbox"/>
10.1	Plug is system to power outlet	
10.2	Open laptop/tablet	
10.3	Adjust camera	

**After the amplifier has stopped, you may remove the CF card to retrieve the card data and create your patient study file.**

